

Drop-Off Procedures

Students will need to be dropped off in the front of the building on the north side door. Parents will be able to escort their child, to their classroom, only the first week of school. After the first week, someone will be available to assist your child down to their classroom, if needed.

Pick-Up Procedures

Pre-K students will be dismissed at 3:30. Parents will need to walk over to pick up their child.

Grades K-3rd will be dismissed at 3:40 Teachers and students will be lined up by grade level in the front of the building. Kindergarten students will be on the north side of the building, followed by 1st, 2nd, and 3rd grades

In order to keep traffic moving smoothly, we will have designated employees directing traffic. We will have only five vehicles in each of the two lanes. There will be designated teachers that will help escort your child to the vehicle. If you are needing to speak with your child's teacher, we ask that you please set up a conference instead of talking with the teacher during pick-up. This will also help in keeping the traffic moving in an orderly fashion. If you would like to walk over and pick up your child, please use one of the two designated cross walks to and from your vehicle. All visitors will need to enter through the front doors on the south side. Identifications will be checked at the front desk.

Bad Weather Procedures

In case of bad weather, we will keep all students inside the building during pickup. Designated employees will come to your car and get your child's name and use a radio to contact your child's grade level. A designated employee will escort your child out to your vehicle.

Non-car lane pickup procedures during inclement weather:

Please come to office side doors and give your child's name to a school representative;

Please stand in front of the office wall, and your child will be escorted from the office side doors and come to you